

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Michelle M. Davis, President
Mr. Gregory L. Portner, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Angel L. Helm
Mr. John A. Larkin
Scott C. Painter, Esq.
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING

Monday, November 21, 2011 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mr. Gregory Portner, Board Vice President, Presiding**
- II. **Pledge of Allegiance – Mr. Portner**
- III. **Announcement of Recording by the Public – Mr. Portner**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Portner**
 - School Board Reorganization and Business Meeting– Monday, December 5, 2011, 6:00 p.m.
 - Special Board Meeting – December 12, 2011, 4:00 p.m.All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Presentations and Recognition**
 - A. Olivets Boys & Girls Club of Reading & Berks County – James Smith, Ed.D. and Mr. Jeffrey Palmer
 - B. Retiring Board Members – Mr. Krem
 - C. Presidential Physical Fitness State Champions – Mr. Jones and Mr. Babiarz
- VII. **Public Comment – Mr. Portner**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mr. Portner

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:
- October 11, 2011 Business Meeting with Committee Reports
 - October 24, 2011 Regular Business Meeting

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the month of October 2011, as listed in the financial packet.
- 1) General Fund Accounting Check Summary
 - 2) Athletic Fund Accounting Check Summary
 - 3) Food Service Accounting Check Summary
 - 4) Student Activity Accounting Check Summary
 - 5) Capital Project Fund Accounting Check Summary

IX. Superintendent's Report – Mr. Krem

A. Curriculum and Technology – no items

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-9:

1. Approve YMCA Facilities Use Agreement for the 2011-12 school year for use of the pool for athletic practices and events at a total of \$8,500.
2. Approve request for exoneration from per capita tax for 2011-12 in accordance with Policy 605.
3. Approve Memo of Understanding for Evacuation to Off-site Location with Berks Catholic High School.
4. Approve anonymous donation in the amount of \$114,000 to be used to cover first year expenses for the Director of Development position.
5. Approve authorization for administration to approve additional individual change orders for the WREC Project up to a cumulative figure of \$155,000.
6. Approve NRG Building services for repairs to JSBS building HVAC controls in the amount of \$72,500.

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7. Approve continued enrollment of elementary student ID#204975 and secondary student ID#204974 upon payment of a pro-rata share of educational costs per Policy 202.
Background information: Expected settlement date of the parents' property in the school district has exceeded the allowable 60-day grace period per Policy 202. Educational costs from day 61 to the date of settlement will be reimbursed to the district.
8. Approve donation from the Wyomissing Area Education foundation in the amount of \$5,000 towards the purchase of walkie-talkies for the JSHS.
9. Approve Thomas R. Szabo, Interim Principal at Wyomissing Hills Elementary with a stipend of up to \$2,600 to complete additional district projects including, but not limited to scheduling, grant writing, and mentoring.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-5:

1. APPOINTMENTS/TRANSFERS

a. Professional Staff

- 1) **Lauren DeHaven**, Long Term Substitute Teacher, for WHEC, effective November 16, 2011 until the end of the 2011-12 school year, at an annual pro-rated salary to be determined by the new contract, but based on B-Step 1 (\$40,720 according to the 2010-2011 salary matrix).

Background Information: Ms. DeHaven received her B.S in Elementary/Kindergarten Education from The Pennsylvania State University. Ms. DeHaven has most recently worked as a substitute teacher in the Twin Valley School District. She will be covering Amanda Kraft's classroom while Ms. Kraft is on leave.

- 2) **Emily Duh**, Long Term Substitute English Teacher at the Jr./Sr. High School updated effective date of November 22, 2011 through the end of the 2011-2012 school year.

Background Information: Ms. Duh was approved as a long term teacher substitute on August 15, 2011 with an effective date of November 23, 2011. Ms. Duh's effective date had to be changed due to the leave effective date change of Lindsay Rada for whom she will be providing coverage.

b. Support Staff

- 1) **Janice Duquette**, Medical Access Secretary, transferred to Jr./Sr. High School Principal Secretary, effective November 25, 2011, at her existing hourly rate of \$17.38/hr.

Background Information: Ms. Duquette has been covering this position on an interim basis since the retirement of Betty Youndt.

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She was given an increase when she was placed in the interim position.

2. LEAVE

a. Professional Staff

- 1) **Amanda Kraft**, Full-time Teacher, WHEC, updated effective date of leave under FMLA to November 16, 2011 until the end of the 2011-2012 school year.

Background Information: Ms. Kraft was approved by the Board on September 26, 2011 with an effective date of November 18, 2011. Ms. Kraft's effective date has been changed at her request.

- 2) **Lindsay Rada**, Full-time English Teacher, Jr./Sr. High School, updated effective date of leave under FMLA to November 21, 2011 until the end of the 2011-2012 school year.

Background Information: Ms. Rada was approved by the Board on June 27, 2011 with an effective date for her leave on or about November 23, 2011. Ms. Rada's effective date has been changed at her request.

3. ADDITION(S) TO THE SUBSTITUTE LIST

a. Support Staff

- 1) **Richard A. Miller, Jr.**, Substitute Van Driver, effective November 22, 2011.

4. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST
(See Attached List)

5. POLICIES

Second Reading/Adoption of the following policies:

- 123 - Interscholastic Athletics
- 201 - Admission of Beginners and Kindergarteners
- 252 - Dating Violence (**NEW**)
- 302 - Employment of Superintendent/Assistant Superintendent
- 303 - Employment of Administrators
- 404 - Employment of Professional Employees
- 405 - Employment of Substitute Professional Employees
- 406 - Employment of Summer School Staff
- 407 - Student Teachers/Interns
- 504 - Employment of Classified Employees
- 505 - Employment of Substitute and Short-Term Employees
- 701 - Facilities Planning
- 705 - Safety

X. **Old Business – Mr. Portner**

XI. **New Business – Mr. Portner**

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XII. Right to Know Requests – Mr. Portner

| Right-to-Know | | | | | |
|--------------------------|---------------------------|--------------------------------|------------------|-------------|-------------|
| Cost Analysis | | | | | |
| 10/01/11-10/31/11 | | | | | |
| Date | Requested by | Description of Request | Personnel | Time | Cost |
| 10/06/11 | Signature Info. Solutions | (2) Tax Certifications | G. Gantert | 1.0 | \$13.86 |
| 10/07/11 | Signature Info. Solutions | (1) Tax Certification | G. Gantert | 0.50 | \$6.93 |
| 10/13/11 | Signature Info. Solutions | (2) Tax Certifications | G. Gantert | 0.50 | \$6.93 |
| 10/24/11 | Signature Info. Solutions | (1) Tax Certification | G. Gantert | 0.50 | \$6.93 |
| 10/28/11 | N. Hemdal | SAT and AP results information | A. Gockley | 1.5 | \$21.41 |
| | | | S. Hungerford | 0.5 | \$9.29 |
| | | | | | \$65.35 |

XIII. Hearing from the WAEA

XIV. Hearing from AFSCME

XV. Hearing from WAEF

XVI. Hearing from PTA

XVII. Hearing from Student Representative

XVIII. Adjournment – Mr. Portner